

#### ABOUT US

Luxury Corporate Travel is a full service travel agency based in the United States.

The Luxury Corporate Travel Company is a member of the American Society of Travel Advisors (ASTA). Both the Company and our Independent Contractor Travel Advisors are accredited by the Cruise Lines International Association (CLIA)

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#### Benefits of Using A Professional Corporate Travel Agency

#### Negotiated Rates:

As travel professionals, we have access to preferred corporate rates not available to the general public. Additionally, we work directly with suppliers to negotiate discounts and create custom corporate codes for your company.

#### Full Range Of Options:

Most hotel operators will not display the availability of their conference rooms and higher end suites to the public. Registered travel agencies and their advisors have access to check and book these hidden inventory rooms.

Additionally, we provide an extensive range of accommodation and itinerary options that most travelers are unaware exist.

#### VIP Upgrades:

Regardless of your travelers' status tier or membership level, travel advisors have the ability to move them to the top of the upgrade list. Added Value For Your Travelers:

"Value adds" are complementary added value items airline and hotel operators provide to travel agencies to pass along to our clients. Below are just a few examples of free value adds:

- Hotel/Resort Credits
- Early Check In/Late Check Out
- Complimentary Breakfast, Lunch and Dinner
- Welcome Amenities and Drinks
- Airline Lounge Access
- Bonus miles, in addition to the miles already earned by the traveler

Additional Loyalty Rewards:

With corporate travel bookings, employees and travelers are able to earn additional points, miles and accelerated status accruals. These bonus rewards are in addition to any points, miles, or status the traveler is already earning.

Professional Resources:

As a professional travel agency, we are equipped with the top travel industry resources. This allows us to provide you with the best support before, during, and after your travelers' trips.

These are just a few examples of the ways our company can help your bottom line travel expenses and make life on the road better for yourself and your employees. For more information explore the following pages!







# HELP YOUR BOTTOM LINE BY DECREASING YOUR COMPANY'S TRAVEL EXPENSES

MAKE LIFE ON THE ROAD BETTER FOR YOURSELF AND YOUR EMPLOYEES WITH FREE UPGRADES, BENEFITS AND REWARDS

## **Negotiated Rates**

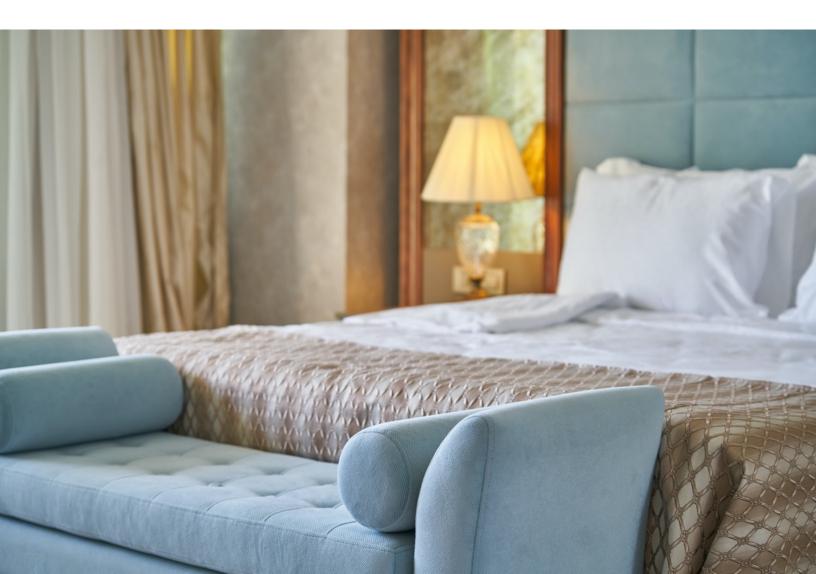
If your company is currently booking employee travel using the "Best Available", "Lowest Member" or public rack rate, you are missing out on additional savings available to business travelers.

Depending on the amount of traveling employees in your company, hotels and rental car companies are generally willing to offer various double digit percentage discounts to drive more business in their direction.

Though larger businesses have more access to higher discounts, no company is left behind. Even small businesses with less than five employees will still be able to take advantage of corporate discounts when they are available. Custom corporate codes are available from preferred suppliers.

Select suppliers will even let your employees access discounted rates when they are away from work and traveling for leisure.

This is another great perk you can add to the list of benefits you offer when trying to entice potential employees to come work for you.





## Added Value For Your Travelers

Enhancing the quality of life for your employees while they are traveling will help keep them happy and hopefully more motivated while working away from home.

"Value adds" are complementary added value items airline and hotel operators provide to travel agencies to pass along to our clients. Below are just a few examples of free value adds:

- Hotel/Resort Credits
- Early Check In/Late Check Out
- Complimentary Breakfast, Lunch and Dinner
- Welcome Amenities and Drinks
- Airline Lounge Access
- Bonus loyalty rewards, in addition to the rewards already earned by the traveler

Additional employee reward programs are available on top of supplier provided Value adds.

Almost all Value Add benefits can be negotiated with each individual supplier.

For example: If you have an employee that has status with a hotel chain and already receives free breakfast and late checkout, you can elect to offer them a property credit or complementary dinner at the hotel so that they can take full advantage of the added value hotels are willing to extend to keep your business.





## **Full Range Of Options**

Private Service and Premium options are available on request.

There are over 300 air carrier operators, 160,000 hotels and 1.6 million rental cars in the United States alone.

When you submit a booking request to our company, we make sure to provide a full range of options for your company travel needs. This includes hidden inventory rooms like conference room suites that are not publicly displayed for reservations and Part 135 Air Carrier Operators with regularly scheduled flights.

With more choices available for your traveling employees, you open the door to significant cost savings and higher quality accommodations. Additionally, we provide trip cost analysis when requested, to help lower your corporate travel expenses as much as possible.

For example: An employee is scheduled to fly an international round trip flight and the lowest price available for the requested dates is \$8,000. However, if they returned a day later, the ticket price drops down to \$3,000. In this scenario, you could offer your employee an additional night at the hotel and a paid day off in exchange for the \$4,000 in airfare savings.





## **Additional Loyalty Rewards**

With corporate bookings, employers gain access to a trifecta of additional rewards that benefit both the company and the traveler.

- Employees earn and keep the points, miles and status accruals they normally earn when they travel.

- Employees earn bonus points, miles and status accruals on top of what they normally earn when their booking is identified as a corporate travel booking.

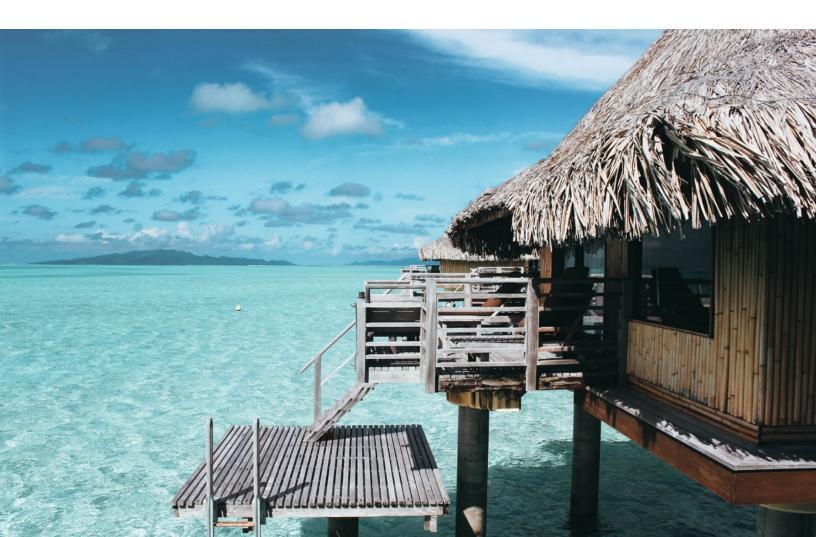
- Business owners and employers earn additional bonus points, miles and status accruals, on top of the previous two bonuses. They can be used the following three ways:

- 1. Bonuses can be gifted to employees so that travelers earn three times their normal rewards points and miles.
- 2. Bonuses can be redeemed by the business owner for personal use.
- 3. Bonuses can be redeemed by the employer for future employee travel.

Travelers can contact us anytime to find out the best redemption options for their personal travel.

In addition to supplier loyalty bonuses, we offer the following bonus rewards to our frequent travelers:

- -Complimentary Air Tags
- -Complimentary Inflight Wifi
- -Complimentary Inflight Food & Beverage
- -Discount & Complimentary Clear Memberships
- -Discount & Complimentary
- Luggage (branded & unbranded)
- -Complimentary Ride Share Credits





## **Professional Resources**

Even if your employees or contractors currently book travel on their own and submit for reimbursement later, they can still take full advantage of all the benefits and discounts we have to offer.

Additionally, for your first time or novice travelers that are experiencing corporate travel as newcomers, we are able to supply them with educational materials and provide support to help them rapidly learn how to make their travel life easier.

For your seasoned travelers, we continually help maximize their trips by giving them more value than if they were to book on their own; all while improving your bottom line.

With Text, Email, and Phone contact options, travelers are able to make booking requests anywhere on the go, without having to sign into a desktop booking portal. We are here for more than just vendor bookings. Travelers and employees love us for all we have to offer.

On top of regular inquiries, we also have the resources available to book the following non standard requests:

- -Trips Longer Than 30 Days
- -Group Room Blocks
- -Space Available Travel
- -Custom Built Travel Insurance
- -Visa Required Travel
- -Mixed Personal & Business Trips
- -Emergency Travel & Evacuation
- -Conference Rooms & Meeting Area Rentals





### **VIP Upgrades**

Upgrading your traveling employees air, hotel or rental car reservation is another way to increase their quality of their life while they are away from home.

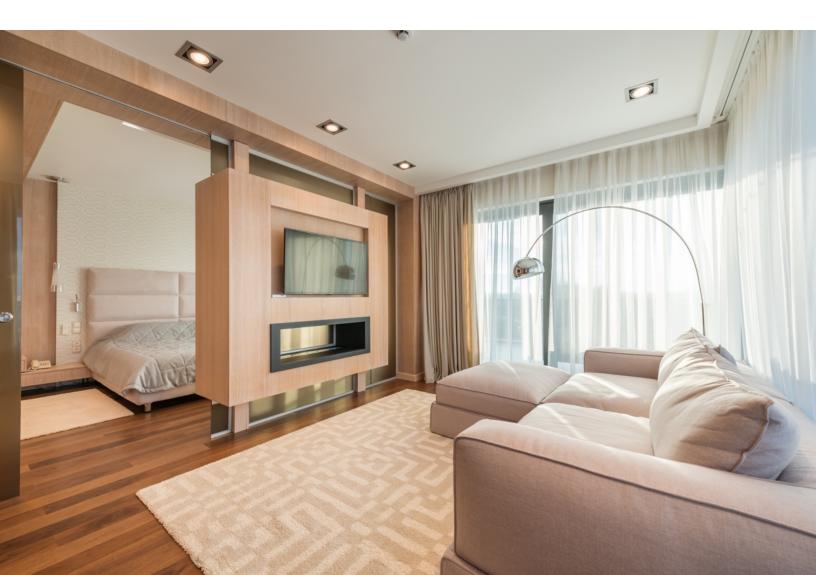
Even if your travelers don't have status or membership with a particular brand, the majority of suppliers will allow corporate agency bookings the opportunity to upgrade your travelers at no additional cost.

Additionally, our flagship hotel upgrade program "Hotel Tier" (available on request) allows your travelers to not only upgrade their category of room but also upgrade their category of hotel.

This popular program lets your employees stay at premium and luxury hotels instead of lodging at budget and bottom tier hotels. Discounted confirmed upgrades are available on request.

If your travelers would like to upgrade their reservations out of their own pocket, we also provide direct support to help them secure the lowest cost upgrade.

This includes when the employee or contractor elects to use points, miles or copay combinations to move them to the next class of service.







TO MAKE A BOOKING, CALL OR TEXT OUR TRAVEL PROFESSIONALS AT +1 (828)-226-2484 OR VISIT LUXURYCORPORATETRAVEL.COM